

## ECONOMIC DEVELOPMENT COMMITTEE MEETING MINUTES – AUG 7. 2013

Present: Doug Weber, Wave Weir, Debbie McMurray, Paul Ferguson, Peter Hopkins

Visitor: Stephen Webb, Greg Godbeer, John Cole

1. Minutes: Weir/McMurray: “That the minutes of July 3, 13 be approved as amended” Approved-  
See attachment of revised minutes
2. There were no declarations of pecuniary interest
3. There was no correspondence
4. Reports:
  - a- Intern: Stephen distributed a summary report on the Active Living Fair- to be circulated to Council by Stephen. It will be discussed at our next meeting and recommendations made whether to continue it next year.
  - b-Intern- “ Doors Open”-It was agreed to go ahead with the Open Market on that day at a nominal \$10/ booth fee and invite vendors from other surrounding markets
  - c-REDAC – is restructuring over the fall. The Smart Community RFP’s are expected back in Sept and summary results in the later fall
  - d-There are some concerns with the mandatory police check by law for volunteers – relevancy and volunteerism and will ask Council to relook at some modifications. As well there is a need to begin planning now for Stephen’s replacement next January. Could be a full time position or a change in focus for a new intern. Some ideas include: special project coordinator (volunteer dinner), communications (website and networking), grants exploring special grants for various projects, economic development (continue the next phase following the Conceptual Plan and ED strategies to develop lots etc. Stephen will bring forward a breakdown of his time and some thoughts at the next meeting. Need to follow up on the municipal signage board issue to see if there is a way to better utilize them and generate income.
  - e-Paul reported on the Kiosk project. Originally the Trillium proposal was quite elaborate. It is now felt that it would cost less than \$4000 to build. He will bring back more details at the next meeting.
5. Unfinished Business: The focus of the meeting was to review the revised draft of EDC’s Conceptual paper. There were many excellent edits, comments, additions. Stephen and Wave will revise it by the end of the week and prepare for the Open Forum on the Conceptual Paper on Aug 28, 6:30pm in Council Chambers
6. McMurray/Weir: “That the meeting adjourn at 9:38pm” - approved