

By-law/Policy Review Committee Minutes – January 27, 2020

Present: Peter Hopkins, Marco Ancinelli, Don Carmichael, Morley Haskim,
Mike Kekkonen

Present by Electronic Means: Marco Ancinelli

Recording Secretary: Tammy Wylie, Clerk Administrator

Others: Karen Gerrard, Treasurer/Deputy Clerk

Peter Hopkins called the meeting to order at 4:00 p.m.

Moved by: Morley Haskim

Seconded by: Marco Ancinelli

20-01 That the By-law/Policy Review Committee hereby approve the Agenda for this meeting as presented.

Carried

Moved by: Don Carmichael

Seconded by: Marco Ancinelli

20-02 That the By-law/Policy Review Committee approve the minutes of the November 22, 2019 meeting as circulated.

Carried

The Committee was called to review the following by-laws and policies:

1. Draft Remote Work Policy – Committee reviewed the draft remote work policy. Staff was directed include wording to emphasize that the work from home opportunities are a privilege and that employees need to acknowledge that Council can remove the privilege at any time. The by-law will be brought forward to the next Council meeting.
2. Draft Council Remuneration for External Boards & Committees Policy – Committee reviewed the policy. The by-law will be brought forward to the next Council meeting.
3. Hall Rental By-law – Committee reviewed the by-law. Discussion took place with respect to the following items:
 - 1) Deposits for Ratepayers and Non-Ratepayers
 - 2) Rental agreements to be completed for any event being held on township property
 - 3) Yearly rental increases to be based on COLA
 - 4) Staff to check with insurance company with respect to minimum liability insurance coverage
 - 5) Staff to provide Committee with updated revenues & expenditures for the past five years for facilities
 - 6) Review of the water system

Hall rental by-law to be brought back to a future Committee meeting.

Next Committee meeting – February 24, 2020 at 4:00 p.m.

Moved by: Don Carmichael

Seconded by: Marco Ancinelli

20-03 That the By-law/Policy Review Committee meeting adjourn at 5:00 p.m.

Carried

Chair

Secretary