



THE CORPORATION OF THE TOWNSHIP
OF MCKELLAR

ADDENDUM #1

RFP No. 2021-01

REQUEST FOR PROPOSAL

ASSET MANAGEMENT PLAN

RFP Closing Date and Time:

**Friday March 26, 2021
at 3:00 p.m. local time.**

Please refer to the above Request for Proposal (RFP) document in your possession and be advised of the following:

Questions and Answers

Q1: On page 3 in the listing of Project Activities the RFP states “3. On ground inspection of all the Municipal Infrastructure” Is it expected for the consultant to physically inspect all the Township’s infrastructure assets or only the “Core” assets?

A1: Only the Core assets are to be inspected.

Q2: Will the Township accept a proposal that does not include a consultant physically inspecting all of the Township’s Infrastructure/Core Assets and use information extracted from Township Public Works Staff to ascertain the asset condition and remaining life?

A2: Yes the Township will accept such a proposal.

Q3: With the project potentially starting sometime in April, it will be difficult to deliver and have Council’s passed resolution accepting the asset management plan by the scheduled June 8th Council meeting, as per Ontario Regulation 588/17 July 1st. Is the Township

willing to accept final delivery of the Township Asset Management Plan in September?

- A3:** The Township is willing to accept final delivery of the Township Asset Management Plan past the deadline of July 1st, 2021. Please include your proposed schedule, including expected final delivery date, in your proposal.
- Q4:** Under the section of Project Activities, it states “3. On the ground inspection of all Municipal Infrastructure” is requested. If a respondent does not include physical condition assessments for all types of assets within their response, will this preclude the consultant from responding to the AMP development components of the RFP?
- A4:** Please see the response to questions 1 and 2. The Township will accept a proposal that does not include a consultant physically inspecting all of the Township’s Infrastructure/Core Assets and using information extracted from Township Public Works Staff to ascertain the asset condition and remaining life.

Should you have any questions regarding this addendum contact Barb Cribbett at barbara.cribbett@township.mckellar.on.ca or 705-389-2842, ext. 3

Please attach this addendum to your RFP document and be governed accordingly. Proponents must acknowledge receipt of all addenda in the Proposal. All other aspects of the RFP remain the same.

Barb Cribbett
Acting Treasurer